

CONTRACT 2573: TWO WAY RADIOS (MOBILE AND FIXED), ASSOCIATED ANTENNAS, EQUIPMENT AND SERVICES

User Guide

Contract Period: 1 July 2002 to 30 April 2009

SUMMARY

Provides mobile, portable hand held, air to ground and transportable radio equipment. Rechargeable solar and dry cell batteries. Battery chargers and conditioners, base-station mobile radio equipment, installation repair and servicing of radio and antenna equipment. Global Positioning Systems (GPS) equipment and interface mobile systems, mobile data and interfacing equipment, radio antennas including mobile and portable, electronic and electrical certification services, microwave antennas, coaxial cable and connectors, lightning and EMP protection, antenna towers and masts equipment shelters.

NSW Procurement – Contracting Services

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www.contractservices.nswp.commerce.nsw.gov.au

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Section 1 – Introduction

1.1 Background

Contract 2573 - Two Way Radios (Mobile and Fixed), Associated Antennas, Equipment and Services is a state contract (agreement) consisting of a panel of approved suppliers.

The period is from **1 July 2002** to **30 June 2008**, and the panel comprises a number of approved suppliers and their agents who have offered their products and/or services.

The list of approved suppliers and agents, and their contact details are given in **Section 5** of this Guide, which is updated periodically.

This contract allows agencies to achieve considerable cost savings due to the combined purchasing power of the State Government. It offers value for money including competitive rates, discounts, and a quality range of products and services.

1.2 State Contracts Control Board

The **State Contracts Control Board (SCCB)** reports to the NSW Minister for Commerce, and has sole power for the provision of goods and services (except for capital works) for the NSW public service.

The SCCB arranges purchasing of commonly used goods and services on behalf of the public service through state contracts. These contracts, which apply for a specific time, are standing offers by suppliers. Due to the consolidation of purchasing power, the SCCB is able to obtain advantageous prices and more attractive conditions, which nevertheless fully comply with the Government's purchasing legislation and policy. Government departments and agencies are required to purchase directly through these contracts and avoid the need to go through a costly tendering process. For more information see **NSW Government Contracts Contracting Services**.

Should you require further information concerning the role and/or function of the SCCB, (please use this email address for SCCB function and role related queries only), please contact the **SCCB Executive Officer** on:

phone: 1800 NSW BUY (679 289) or

e-mail: sccb@commerce.nsw.gov.au

Where a SCCB state contract exists, **Schedule 1 Agencies** (as defined in Schedule 1 of the [Public Sector Employment and Management Act 2002](#)) are required to purchase from these contracts.

1.3 Contracting Services

Contracting Services is a unit of the Office of Government Procurement of the [NSW Department of Commerce](#).

Contracting Services employs a team of highly skilled contract specialists who arrange [procurement contracts](#) for a diverse range of goods and services for government and community clients.

As the operations arm of the SCCB, Contracting Services delivers innovative business solutions at exceptional value through harnessing across-government purchasing power. On average, cost savings through purchasing off SCCB contracts is estimated at 12% for medium to large agencies and 25% for small agencies.

Contracting Services' contracting and procurement methods provide clients with a valuable service and savings while advancing NSW Government procurement policies such as environmental protection and supplier codes of practice. In addition to establishing contracts, Contracting Services can also assist clients in developing [client specific contracts](#) - from preparing the specifications through to administration and management.

The NSW Government's electronic marketplace, smartbuy[®], will streamline procurement between contracted suppliers and government agencies and allow buyers to search, browse, request for quotes and information, and purchase online.

Contracting Services' suppliers are selected through a rigorous tendering process. Contracting Services' attention to probity ensures that open and fair competition between tenderers is maximised whilst obtaining best value for money. The terms and conditions within Contracting Services' contracts are carefully developed to limit any potential disagreements between buyers and suppliers.

For further information regarding this or any other contract, please contact:

Contracting Services
NSW Department of Commerce
McKell Building
2-24 Rawson Place
Sydney NSW 2000

T: 1800 NSW BUY (679 289)

F: (02) 9372 7622

I: www.contractservices.nswp.commerce.nsw.gov.au

1.4 smartbuy®

smartbuy® is the NSW Government's electronic procurement system that supports departments and other authorised buyers to facilitate the streamlining of procurement processes, assisting with the move from paper-based to electronic procurement. Delivering a complete procurement solution from supplier engagement and catalogue management, through to purchasing and reporting, we provide a real-time, electronic connection to your suppliers. Tap into our wealth of procurement knowledge, IT infrastructure, training and support services, leaving you time to concentrate on core business.

smartbuy® solutions can support your electronic procurement initiative and achieve direct savings by:

- Increasing purchasing compliance, leading to direct cost savings and product rationalisation
- Reducing transaction and administration costs of purchasing by decreasing the effort of placing orders and removing duplicate processes
- Reducing consumption and improving cash management through reduction of purchasing cycle times
- Reducing an organisations IT investment and system duplication by utilising existing applications
- Delivering purchasing advantages to organisations through access to a large competitive range of suppliers
- Providing low to zero cost entry for suppliers, removing duplicate costs in the trading support of each agency
- Bringing transparency to the purchasing element of the supply chain through improved reportability.

For more information visit the website at www.smartbuy.nsw.gov.au or contact the eBusiness Solutions Client Support Centre on 1800 NSW BUY (679 289) or eBS_Supportdesk@commerce.nsw.gov.au

1.5 Reference and Guidance Documents

The following documents contain information relevant to the procurement of goods and services by public service agencies:

- [Public Sector Employment and Management Act 2002.](#)
- [Schedule 1 of the Public Sector Employment and Management Act 2002.](#)
- [Public Sector Management \(Goods and Services\) Regulation 2000.](#)
- [Code of Practice for Procurement – 18 January 2005.](#)
- [Good and Services Procurement - Process Map.](#)
- [Simple Procurement Guidelines.](#)
- [Goods and Services Procurement Flowchart.](#)
- [State Contracts Control Board \(SCCB\).](#)
- [SCCB General Purchasing Delegation.](#)
- [NSW Government Contracts Contracting Services.](#)
- [Memorandum of Understanding](#) between the Minister for Commerce and the Secretary of the Labor Council of NSW for Goods and Services Procurement.
- [Service Provider Performance Management Guidelines.](#)
- [Process for Reporting Alleged Breaches of the Code.](#)
- [Economic Development Guidelines.](#)
- [Risk Management Guideline.](#)
- [Occupational Health Safety and Rehabilitation \(OHS&R\) Guidelines.](#)
- [Environmental Management Guidelines.](#)
- [Government Information Technology Conditions of Contract \(GITC\), Version 2, 1 December 1994.](#)

The following websites contain further information and relevant documents:

- www.treasury.nsw.gov.au.
- [Goods and Services Procurement Publications](#) - NSW Department of Commerce website.

Section 2 – Accessing the Contract

2.1 Organisations Eligible to Purchase from the Contract

The following organisations are eligible to purchase from **NSW Government Contracts**:

- a) Any Department, Agency or Office of the Commonwealth including any Statutory Authority constituted under Commonwealth legislation;
- b) Any Department, Agency or Office of any State or Territory of the Commonwealth, including any Statutory Authority constituted under State/Territory legislation;
- c) Any Council of a city, municipality or shire constituted by a State or Territory;
- d) Any other organisation constituted by or subject to an Act of Parliament either Commonwealth or State or by a Regulation thereunder;
- e) Any body or association, other than a trading, commercial or industrial firm or corporation, which conducts a service, not being a trade, business or industry followed or carried on for profit, at the request of the Government, in respect of such service;
- f) Any Authority, person, body, corporation, association or organisation, whether incorporated or not, to which permission has been given by the Minister for the Department of Commerce, or an official delegate of the Minister, to issue orders for supplies comprised in the Contract.

For the purpose of parts (d) and (e) above, examples of typical organisations include, but are not limited to:

- Government Schools and Private Schools;
- TAFE Colleges;
- Public Hospitals and Area Health Services;
- Trustees of Public Parks;
- Boards;
- Tribunals;
- Commissions; and
- Registries.

For the purposes of part (f) above, organisations to which permission has been given generally have:

- Charitable or benevolent status;
- Non-profit objective; and
- Level of government subsidy/support.

Examples are:

- Non-Government Schools;
- Pre-Schools/Kindergartens and Child Care Centres;
- Family Day Care Administrations;
- Nursing Homes (excluding privately owned);
- Other community based service providers;
- Student support groups, which are established under the auspice of the relevant school or education institution; and
- Arts based groups sponsored by the Ministry for the Arts.

All of the above organisations need to be **accredited users**. If your organisation is not yet registered or you are unsure of registration status, contact the **Client Information Unit** on (02) 9372 7791.

Registration with Contracting Services is free.

Where SCCB state contracts exist, **Schedule 1 Agencies** (as defined in **Schedule 1 of the Public Sector Employment and Management Act 2002**) are required to purchase from these contracts.

Non-Schedule 1 Agencies also have access to the facilities and services of the SCCB.

2.2 Nominee Purchaser Arrangement

The **Nominee Purchaser Arrangement** was created under Section 18 of the **Public Sector Management (Goods and Services) Regulation 2000**. The Regulation allows the SCCB to provide access to contractors of public sector agencies to SCCB contracts for the provision of goods and services. These contractors are known as Nominee Purchasers. The public sector agencies making the nominations are known as Nominating Agencies.

A **Nominee Purchaser** means a contractor to a public sector agency, nominated by the public sector agency to be authorised to place orders under contracts and registered by Contracting Services.

Access of Nominee Purchasers to **NSW Government Contracts**:

- Is limited to contracts relevant to the contract between the Nominating Agency and the Nominee Purchaser, and which are specifically listed in the Nominee Purchaser's registration; and
- Is for a fixed period of registration, usually ending on the completion of the term of the contract between the Nominating Agency and the Nominee Purchaser.

A Nominee Purchaser must not purchase goods or services under a SCCB contract unless they are related to its obligations under a contract with a public sector agency and are used during the term of such a contract or included or incorporated in works, goods or services to be provided to the public sector agency.

If you have any further enquires, or are interested in using this facility, please contact the **Contracting Services Information Centre** by telephone 1800 NSW BUY (679 289) or e-mail: contractservices@commerce.nsw.gov.au

2.3 Enrolment to smartbuy®

Enrolment to smartbuy® is a process that can be tailored to suit the requirements of individual buying organisations.

The NSW Department of Commerce has developed enrolment strategies to meet the needs of small, medium and large buying organisations, which have different procurement requirements and processes.

Buyers have a number of options for enrolment. Using the selected enrolment program, the buying organisation will be guided through the appropriate level of analysis, to ensure the maximum benefit from the introduction of smartbuy®.

To find out more about smartbuy®, its relevance to buying organisations and the enrolment process please contact **smartbuy® InfoCentre** on

- **phone:** 1800 NSW BUY (679 289) or
- **e-mail:** eBS_Supportdesk@commerce.nsw.gov.au

2.4 Benefits of Purchasing from NSW Government Contracts

Schedule 1 Agencies and other eligible organisations registered with **Contracting Services** can purchase goods and services from **NSW Government Contracts** and benefit through:

- Cost effective service delivery to the community;
- Consistent application of the highest standards of probity;
- Reduced cost of doing business;
- Significantly reduced contractual risk;
- Improved industry performance;
- Socially responsible business practices;
- Appropriate and consistent contractual terms and conditions;
- Consistency of approach to suppliers; and
- Greater influence in implementing industry development programs.

As a client, you will be notified with news on contracts, events and up-to-date information on products and services through our free publications, *BetterBuying* and the *State Contract Guide* as well as through the Contracting Services website.

*Buying organisations **must be registered with Contracting Services** in order to purchase from SCCB contracts.*

Section 3 – Categories and Range of Products and Services

3.1 Categories

Three broad categories of products and services of two way radios and associated antennas are addressed in Contract 2573. These are:

- Category A – Two Way Radios and Related Products.
- Category B – Antennas and Related Products.
- Category C – Services.

3.2 Range of Products and Services

The range of products and services that is available includes the following:

CATEGORY 'A' - Two Way Radios and Related Products

1. Mobile Radio Equipment (all Commercial and Citizen Bands).
2. Portable Hand Held Radio Equipment (all Commercial and Citizen Bands).
3. Air to Ground Radio Equipment.
4. Transportable Mobile Radio Equipment (all Commercial Bands).
5. Rechargeable Batteries for Transportable and Hand Held Radios.
6. Solar and Dry Cells.
7. Battery Chargers and Conditioners to suit the Rechargeable Batteries above.
8. Base-station Mobile Radio Equipment (all Commercial and Citizen Bands).
9. Microwave Equipment and Low Capacity Links.
10. Power Supplies (including renewable/alternate) and Voltage Converters.
11. PSTN and Private line or equivalent Interface Equipment.
12. Radio Communication Test and Measuring Equipment (including EMR testing and site documentation).
13. Electronic Test Equipment.
14. Global Positioning Systems (GPS) Equipment and Interface to Mobile Systems.
15. Radio Racking and Mounting Hardware including Consoles.
16. Instant Replay and Logging Recorders.
17. Mobile Data and Interfacing Equipment.
18. Accessories for the above equipment.

CATEGORY 'B' – Antennas and Related Products

1. Radio Antennas including Mobile and Portable.
2. Microwave Antennas.
3. Antenna Mounting Hardware.
4. Accessories for Antenna Equipment.
5. Coaxial Cable.
6. Coaxial Connectors.
7. Lightning and EMP Protection.
8. Antenna Support Systems.
9. Antenna Towers and Masts Equipment Shelters.
10. Filters, Diplexers and Multiconnectors.

CATEGORY 'C' - Services

1. System Integration Services.
2. Installation, Repair and Servicing of Radio and Antenna Equipment.
3. Remote Site Diagnostic Management.
4. Preventative Maintenance Services.
5. Electronic and Electrical Certification Services.
6. Rigging and Installation Services.

*A table further categorising the products and services offered by each Approved Supplier can be found in **Section 5.2**, titled "Products and Services Offered", of this document.*

3.3 Government Radio Network

The NSW Government Radio Network (GRN) is wholly owned by the NSW State Government and controlled and managed through the **NSW Department of Commerce** via the Government Chief Information Office. The GRN provides the common platform for many government agencies using mobile radio communications. For more information contact the NSW GRN Contract Authority – Government Chief Information Office on (02) 9372 8252.

Under the GRN, there is no provisions for the supply of equipment. All purchases of radio equipment should be made under Contract IT2573 - Two Way Radios (Mobile and Fixed), Associated Antennas, Equipment and Services.

Section 4 – Purchasing Guidelines

4.1 Quotations

The quotation process is intended to ensure that the purchaser receives value for money based on fair competition and ethical dealing. When requesting quotations, government agencies should provide the following information to suppliers:

- A description of the goods and/or services;
- Specifications;
- The quantity of the goods required;
- The name and telephone number of the officer to whom quotes and enquiries should be directed;
- Delivery lead time;
- Delivery point;
- Request number; and
- Closing date.

All quotations should be carried out in accordance with the NSW Government [Code of Practice for Procurement](#).

To ensure best value for money in your purchase, it is recommended that you obtain a number of competitive quotations from the **Approved Suppliers** and/or their **Approved Distributors** listed in **Section 5** of this User Guide.

The number of quotes obtained should be linked to the value of the purchase, however it is recommended that a minimum of 3 be obtained.

Your quotations can be requested verbally, by email, or in writing, but **always should refer to Contract 2573** so that Suppliers are aware that the products and/or services must be supplied under the terms and conditions of Contract 2573 and the Government Information Technology Conditions (GITC), Version 2 of 1 December 1994 (as amended) pertaining to the Contract.

Verbal quotations

When obtaining verbal quotations, those invited to quote should:

- All receive the request at or about the same time.
- All receive the same information.
- Represent a fair selection of available approved supplier.

Written quotations

Those requested to provide written quotations should (additionally to verbal quotations) be requested to submit their quotations in writing to a specified location by the due date and time.

*Only obtain quotations for products and services from **Approved Suppliers** and/or their **Approved Agents** listed in **Section 5**.*

4.2 Official Purchase Order

After consideration of the quotations, an **Official Purchase Order**, nominating Contract 2573, should be placed with the selected Supplier or their Agent. By placing an order you are entering into a contract with the supplier and, as a minimum, the following information should be included in the Official Order:

- Contracting Services Contract number and name;
- Supplier's name and address;
- Supplier's ACN and/or ABN number;
- Your (Customer's) name and address;
- Your Organisation's Contracting Services Customer Registration Number;
- Your Order Number and date;
- Delivery date and time;
- Delivery address;
- Service, item, product code, contract price, quantity and any accessories; and
- Any additional requirements, conditions and discounts.

You need to quote your Contracting Services Customer Registration Number each time you use NSW Government contracts. If you are unsure of your number please contact the Information Centre on 1800 NSW BUY (679 289).

No terms and conditions are required to accompany the Official Purchase Order as they are already covered in Contract 2573.

Contract 2573 is governed by the GITC (as amended) to which all Approved Suppliers are signatories. These conditions, together with the Official Purchase Order issued by your Agency to the Supplier (or approved Distributor), constitute the **contractual arrangement** between the Supplier, your Agency and the SCCB.

The acceptance of the Official Purchase Order by the Supplier (or his Distributor) represents the **formation of a separate contract** between you, the Customer, and the Supplier, operating under the terms of Contract 2573. It should represent your expectations and could include requirements unique to the Order (for instance, delivery schedule, payment conditions, testing and acceptance plans, etc).

You are strongly advised not to accept an Order prepared by the supplier as it may contain terms and conditions that conflict with Contract 2573 and your purchasing policy. Please prepare your own Official Purchase Order and remember to add the following words:

“This Order is placed under the terms and conditions of Contracting Services Contract 2573”.

*Only purchase products and services from **Approved Suppliers** and/or their **Approved Agents** listed in **Section 5**.*

Where a supplier has not nominated any agents, all orders should be placed directly with the Approved Supplier listed in **Section 5**.

The Departmental name, the Contracting Services Customer Registration Number, and Contract 2573, **should always be quoted** to the Approved Supplier and/or Agent when placing orders.

4.3 Purchasing Electronically - smartbuy®

smartbuy® offers government agencies and not-for-profit buying organisations an effective alternative to their current purchasing processes and opportunities to improve their strategic procurement. It offers users access to an extensive range of government contracts and peace-of-mind knowing that suppliers to these contracts have been assessed in a probity environment to deliver quality and value for money. A secure website enables agencies to browse, select and purchase goods and services online from approved suppliers.

The immediate benefits include:

- The ability to quickly and simply locate, browse and compare items using predefined attributes;
- Improved catalogue data that will allow you to browse and locate items quickly, presented to you in a 'user friendly' way; and
- The ability to view contracts, approved suppliers and their agents.

The **smartbuy® catalogue** contains comprehensive information about suppliers, products and services which is easy to search for and locate. Each item within the smartbuy® catalogue has been classified with the widely used United Nations Standard Product and Service Code (UNSPSC). The benefit of UNSPSC has been enhanced with the introduction of Item Attributes. Item Attributes are used to standardise and classify item descriptions and are an innovative feature unique to the smartbuy® catalogue. The item classification used within the smartbuy® catalogue enables users to simply and effectively locate particular items and can assist in strategic analysis of procurement data.

smartbuy® training, which is tailored to cover specific needs and requirements, is provided for buying organisations based on their size and complexity. Users will be trained based on the roles they are allocated in smartbuy® (e.g. buyer, approver, systems administrator). However, additional information on other roles will be included so participants gain an understanding of the overall picture. Registered organisations must attend training in order to use smartbuy®. Once the required training is complete, smartbuy® can be rolled out across the organisation and other staff trained to purchase online.

smartbuy® operations is a dedicated team responsible for all aspects of the technical infrastructure and security, management of the information center, the smartbuy® catalogue, and management of all issues relating to the on-going enhancement of smartbuy.

For assistance with technical matters relating to the smartbuy® catalogue please contact the **Content Management Team** at anytime on:

Phone: 1800 NSW BUY (679 289) or

Email: eBS_Supportdesk@commerce.nsw.gov.au.

*Buying organisations **must be registered with Contracting Services and smartbuy®** in order to purchase electronically from SCCB contracts.*

Section 5 – Suppliers

5.1 List of Approved Suppliers and Number of Agents Appointed

The Approved Suppliers (in alphabetical order) and the number of Agents appointed by each for Contract 2573, are:

1. **Alcatel Australia Ltd**
2. **Benelec Pty Ltd**
3. **Combined Communications Pty Limited**
(2 Agents)
4. **General Communications Pty Ltd.**
(1 Agent)
5. **Hills Industries Ltd**
6. **Karera Communications Pty Ltd**
7. **Kenwood Electronics Australia Pty Ltd.**
(3 Agents)
8. **Master Communications & Electronics P/L**
9. **Memo Communications Company Pty Ltd**
(1 Agent)
10. **Motorola Australia Pty Ltd**
(3 Agents)
11. **Polar Electronic Industries Pty Ltd**
12. **Premier Batteries Pty Ltd**
13. **RF Industries Pty Ltd**
(26 Agents)
14. **RF Technology Pty Ltd**
(13 Agents)
15. **Standard Communications Pty Ltd**
16. **Tait Electronics (Aust) Pty Ltd**
(14 Agents)
17. **VASP Group Pty Ltd**

*For contact details of Approved Suppliers and their Agents see **Section 5.3**.*

*For list of categories under which Approved Suppliers and their Approved Agents offer their products and services see **Section 5.2**.*

*For **Purchasing Guidelines** refer to **Section 4** of this document.*

5.2 Categories of Products and Services Offered

The table below shows in which category Approved Suppliers and their Approved Agents offer their products and services:

No	Supplier	CATEGORY 'A' Two Way Radios & Related Products	CATEGORY 'B' Antennas & Related Products	CATEGORY 'C' Services
1	Alcatel Australia Limited	✓	✓	
2	Benelec Pty. Limited	✓	✓	
3	Combined Communications Pty Limited	✓		✓
4	General Communications Pty Ltd	✓		✓
5	Hills Industries Limited	✓		
6	Karera Communications Pty Ltd	✓	✓	✓
7	Kenwood Electronics Australia Pty Ltd	✓	✓	✓
8	Master Communications & Electronics Pty Ltd			✓
9	Memo Communications Company Pty Ltd	✓		
10	Motorola Australia Pty. Limited	✓	✓	✓
11	Polar Electronic Industries Pty Ltd		✓	
12	Premier Batteries Pty Ltd	✓		
13	RF Industries Pty Ltd	✓	✓	
14	R.F. Technology Pty. Limited	✓		
15	Standard Communications Pty Ltd	✓	✓	✓
16	Tait Electronics (Aust) Pty. Ltd.	✓	✓	✓
17	VASP Group Pty Limited	✓		✓

*For the range of products and services available under each category, see **Section 3**.*

5.3 Details of Approved Suppliers and Agents

Contact details of Approved Suppliers and their Agents are listed in alphabetical order and are updated periodically.

1. Alcatel Australia Limited

Contact:	Mr Phil Cargill	ABN:	97 000 005 363
Position:	Manager Business Development	ACN:	000 005 363
Post address:	GPO Box 525 Sydney NSW 2001	Site address:	280 Botany Road Alexandria NSW 2015
Telephone:	02 8306 6138	Facsimile:	02 8306 5111
E-mail:	phil.cargill@alcatel.com.au	Internet:	www.alcatel.com.au

2. Benelec Pty. Limited

Contact:	Mr David Benchoam	ABN:	32 064 708 390
Position:	Managing Director	ACN:	064 708 390
Post address:	P.O Box 21 Mascot NSW 1460	Site address:	Unit 2, 581-587 Gardeners Rd Mascot NSW 2020
Telephone:	02 9364 7000	Facsimile:	02 9364 7099
E-mail:	david@benelec.com.au	Internet:	www.benelec.com.au

3. Combined Communications Pty Limited

Contact:	Mr Matt Kelly	ABN:	88 106 747 684
Position:	Manager Business Development	ACN:	106 747 684
Post address:	Unit D, 107 Asquith Street Silverwater NSW 2128	Site address:	Unit D, 107 Asquith Street Silverwater NSW 2128
Telephone:	02 9911 8411	Facsimile:	02 9911 8444
:	:	:	:
E-mail:	matt.kelly@combinedcommunications.com.au	Internet:	www.combinedcommunications.com.au

Approved Agent of Combined Communications Pty Ltd

a. Minorplanet Asia Pacific Pty Limited

Contact:	Mr Paul Blackwell	ABN:	70 093 251 319
Position:	NSW Sales Manager	ACN:	093 251 319
Post address:	PO Box 1538 Lane Cove NSW 1595	Site address:	Unit 1, level 1, 706 Mowbray Rd Lane Cove NSW 2066
Telephone:	02 9429 3999	Facsimile:	02 9429 3988
E-mail:	p.blackwell@minorplanet.com.au	Internet:	www.minorplanet.com.au

b. Wireless Data Solutions Pty Limited

Contact:	Mr Patrick Hooper	ABN:	43 115 789 912
Position:	Managing Director	ACN:	115 789 912
Post address:	Unit 2, 10 Donaldson Street, Wyong, NSW, 2259	Site address:	Unit 2, 10 Donaldson Street, Wyong, NSW, 2259
Telephone:	02 4350 8888, (M) 0409 999 958	Facsimile:	02 9689 2919
E-mail:	Patrick.Hooper@wirelessdata.com.au	Internet:	www.wirelessdata.com.au

4. General Communications Pty Ltd

Contact:	Mr Martin McLeod	ABN:	29 002 304 243
Position:	Managing Director	ACN:	002 304 243
Post address:	PO Box 405 Hamilton NSW 2303	Site address:	180 Hannell Street Wickham NSW 2293
Telephone:	02 4920 3333; M: 0419 696 100	Facsimile:	02 4920 3344
E-mail:	sales@gencom.com.au	Internet:	www.gencom.com.au

Approved Agent of General Communications Pty Ltd

a. Navman Australia Pty Limited

Contact:	Steve Marriott	ABN:	29 095 068 429
Position:	Regional Sales Manager	ACN:	095 068 429
Post address:	PO Box 479, Gladesville NSW 2111	Site address:	Suite 2, 408 Victoria Rd, Gladesville NSW 2111
Telephone:	02 9879 9000, (M) 0412 951 432	Facsimile:	02 9879 9009
E-mail:	smarriott@navman.com.au	Internet:	www.navman.com

5. Hills Industries Limited

Contact:	Mr Rolf Roelfsema	ABN:	35 007 573 417
Position:	NSW Sales Manager	ACN:	007 573 417
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Telephone:	02 9717 5275	Facsimile:	02 9717 5209
E-mail:	nsw@hillsantenna.com.au	Internet:	www.hillsantenna.com.au

6. Karera Communications Pty Ltd

Contact:	Mr Andrew Bradfield	ABN:	70 002 805 450
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Telephone:	02 9477 5999	Facsimile:	02 9476 3375
E-mail:	andrew@karera.com	Internet:	www.karera.com

7. Kenwood Electronics Australia Pty Ltd

Contact: Mr Lindsay Nolland ABN: 90 001 499 074
Position: Sales & Marketing Manager ACN: 001 499 074
Post address: Locked Bag 2077 Site address: 16 Giffnock Avenue
North Ryde NSW 1670 North Ryde NSW 2113
Telephone: 02 8879 2266 Facsimile: 02 8879 2233
E-mail: comdept@kenwood.com.au Internet: www.kenwood.com.au

Approved Agents of Kenwood Electronics Australia Pty Ltd a. Combined Communications Pty Limited

Contact: Matt Kelly ABN: 88 106 747 684
Position: Managing Director ACN: 106 747 684
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Telephone: 02 9911 8411 Facsimile: 02 9911 8444
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E-mail: matt.kelly@combinedcommunications.com.au Internet: www.combinedcommunications.com.au
u

b. Metro Communications Pty Ltd

Contact: Adrian Rec Other Name: Two Way Radio Rentals Pty Ltd
Position: Sales Manager ABN: 95 001 149 533
Post address: PO Box 13 ACN: 001 149 533
Banksia NSW 2216 Telephone: 02 9599 1555
Site address: 114- 116 Hattersly Street, Facsimile: 02 9597 7494
Banksia NSW 2216 E-mail: adrianrec@metrocomm.com.au

c. Telechnics Pty Ltd

Contact: Mr Roger Webber ABN: 21 003 665 978
Position: Sales Manager ACN: 003 665 978
Post address: PO Box 314, Site address: Unit 25, 112 Benaroon Rd.
Mortdale NSW 2223 Belmore NSW 2192
Telephone: 02 9758 3036 Facsimile: 02 9758 3041
E-mail: Sales@telechnics.com.au

8. Master Communications & Electronics Pty Ltd

Contact: Hamish Duff ABN: 87 074 042 229
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Granville NSW 2142 Granville NSW 2142
Telephone: 02 9682 5044 (M) 0414682504 Facsimile: 02 9682 6763
E-mail: hamish@mastercom.com.au Internet: www.mastercom.com.au

9. Memo Communications Company Pty Ltd

Contact:	David Watkins	ABN:	70 008 980 550
Position:	Managing Director	ACN:	008 980 550
Post address:	P.O Box 1457 Osborne Park WA 6917	Site address:	45 King Edward Road Osborne Park WA 6017
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E-mail:	davidwatkins@memo.com.au	Internet:	www.memo.com.au

Approved Agent of Memo Communications Company Pty Ltd a. Master Communications & Electronics Pty Limited

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Position:	Sales Director	ACN:	074 042 229
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Telephone:	02 9682 5044	Facsimile:	02 9682 6763
E-mail:	hamish@mastercom.com.au	Internet:	www.mastercom.com.au

10. Motorola Australia Pty. Limited

Contact:	David Hill	ABN:	16 004 742 312
Position:	Business Development	ACN:	004 742 312
Post address:	Lv. 7, 18-20 Orion Rd Lane Cove NSW 2066	Site address:	Lv. 7, 18-20 Orion Rd Lane Cove NSW 2066
Telephone:	02 9882 8911	Facsimile:	02 9882 8956
E-mail:	caus56@email.mot.com	Internet:	www.motorola.com

Approved Agents of Motorola Australia Pty Ltd a. Bear Communications Australia Pty Limited

Contact:	David Kahn/Ian Staples	ABN:	51 070 384 502
Post address:	Unit B, 28-32 Edgerton Street Silverwater NSW 2128	ACN:	070 384 502
Telephone:	02 9648 5399	E-mail:	davidk@bearcom.net.au
Facsimile:	02 9648 5457	Site address:	Unit B, 28-32 Edgerton Street Silverwater NSW 2128

b. Comutel Pty Limited

Contact:	Tony Greenland	ABN:	33 001 773 360
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Telephone:	02 4929 7444	Site address:	116 Parry Street Newcastle West NSW 2302
E-mail:	sales@comutel.com.au	Facsimile:	02 4929 7404
		Internet:	www.comutel.com.au

c. Memo Communications Company Pty Limited

Contact:	David Watkins	ABN:	70 008 980 550
Position:	Managing Director	ACN:	008 980 550
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Telephone:	08 9204 8000	Facsimile:	08 9204 8080
E-mail:	davidwatkins@memo.com.au	Internet:	www.memo.com.au

11. Polar Electronic Industries Pty Ltd

Contact:	Ben Czerniewicz	ABN:	74 711 768 638
Position:	Managing Director	ACN:	005 545 291
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Telephone:	03 9555 2500	Facsimile:	03 9555 1515
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12. Premier Batteries Pty Ltd

Contact:	Mrs Julie McCarthy	ABN:	12 003 149 013
Position:	Sales Admin	ACN:	003 149 013
Post address:	P.O Box 149 Moorebank NSW 1875	Site address:	9/15 Childs Road Chipping Norton NSW 2170
Telephone:	02 9755 1845	Facsimile:	02 9755 1354
E-mail:	juliem@premierbatteries.com.au	Internet:	www.premierbatteries.com.au

13. RF Industries Pty Ltd

Contact:	Mr Michael Norris	ABN:	11 001 695 512
Position:	State Sales Supervisor	ACN:	001 695 512
Post address:	P.O Box 4762 North Rocks NSW 2151	Site address:	Unit B, 3 Lenton Place North Rocks NSW 2151
Telephone:	02 9630 0655	Facsimile:	02 9630 0844
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Approved Agents of RF Industries Pty Ltd

a. Alexander Electronics

Contact:	Mr Jamie Alexander	ABN:	25 481 881 584
Position:	Owner	Reg. No:	NSW L9160140
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Telephone:	02 6964 1770	Facsimile:	02 6964 1390
E-mail:	jamie@alexanderelectronics.com.au	Internet:	www.alexanderelectronics.com.au

b. Alford Communication Engineering Services

Contact: Mr Robert Alford ABN: 79 485 052 539
Position: Owner Reg, No: NSW V2485920
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Orange NSW 2800 Orange NSW 2800
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c. Allcomm Pty Ltd

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d. Combined Communications Pty Limited

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e. ComGroup Australia Pty Ltd

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f. Comtec Communications

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g. Countrywide Communications (Coffs Harbour) Pty. Ltd.

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h. David Carson Electronics Pty. Ltd.

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i. Dowcom Communications Pty Ltd

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Telephone:	02 4229 9119	Facsimile:	02 4225 1098
E-mail:	dowcom@cyberelectric.net.au		

j. Essential Communications

Company name:	Stapleton, Bradley Thomas	Reg. No:	NSW L3406902
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Telephone:	02 4389 7111	Facsimile:	02 4388 9225
E-mail:	brad@esscom.com.au	Internet:	www.esscom.com.au

k. General Communications Pty Ltd

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		ACN:	002 304 243
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E-mail:	sales@gencom.com.au	Internet:	www.gencom.com.au

l. Goodcom Communications Pty Ltd

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m. Illawarra Communications

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		Reg. No:	NSW K9562415
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n. Karera Communications Pty Ltd

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E-mail:	andrew@karera.com	Internet:	www.karera.com

o. Major Communications

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E-mail:	warrenr@majcom.com.au	Internet:	www.majcom.com.au

p. Manning Communications

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q. McKay's Communications Pty Ltd

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		ACN:	002 737 171
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r. Master Communications & Electronics Pty Ltd

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Position:	Sales Director	ACN:	074 042 229
Post address:	P.O Box 303 Granville NSW 2142	Site address:	2/136 Railway Parade Granville NSW 2142
Telephone:	02 9682 5044	Facsimile:	02 9682 6763
E-mail:	hamish@mastercom.com.au	Internet:	www.mastercom.com.au

s. Metro Communications

Other Name(s):	Two Way Radio Rentals Pty Ltd		
Contact:	Adrian Rec	ABN:	95 001 149 533
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E-mail:	adrianres@metrocomm.com.au	Internet:	www.metrocomm.com.au

t. Northern Rivers Communications Pty. Ltd

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Contact: David Priest
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E-mail: nrtechsupport@hotmail.com

ABN: 98 624 220 302
ACN: 001 466 217
Site address: 88 Victoria Street
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u. Overland Communications Pty Ltd

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Position: Owner
Post address: PO Box 54
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ABN: 42 081 191 988
ACN: 081 191 988
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v. Phil Day Electronics

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Position: Owner
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E-mail: phil@autoinfo.com.au

ABN: 82 700 587 440
Reg. No: NSW U525615
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Facsimile: 02 4860 7755

w. Philcom (ACT) Pty Ltd

Contact: Noel Lawrence
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Facsimile: 02 6294 8444

ABN: 97 071 918 913
ACN: 071 918 913
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x. PJ O'Brien Electronics Pty Ltd

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Telephone: 02 6492 3000 M: 0412 150 578
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ABN: 28 003 228 902
ACN: 003 228 902
Site address: 270 Carp Street
Bega NSW 2550
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y. Rural Radio Pty Ltd

Contact: Mr Peter Hurley
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Post address: 54 Mitchell Street
Wee Waa, NSW 2388
Telephone: 02 6795 3333
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Facsimile: 02 6795 4859

z. South West Communication and Security Pty Ltd

Contact:	Mr Tim Andrighetto	ABN:	42 100 095 234
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14. R.F. Technology Pty. Limited

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Approved Agents of RF Technology Pty Ltd

a. Alexander Electronics

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b. Allcom Pty. Limited

Contact:	Alan Harrison	ABN:	49 003 508 441
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c. Beecom Communications

Contact:	Mr Peter Squire	ABN:	32 033 676 226
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Telephone:	02 6746 3155 M: 0428 463 155	Facsimile:	02 6746 1313
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d. David Carson Electronics Pty. Ltd.

Contact: David Carson ABN: 29 005 865 921
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Telephone: 03 5023 5472 Site address: 19 Pine Avenue
Mildura, VIC 3500
E-mail: dce@ncable.com.au Facsimile: 03 50231039
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e. Essential Communications

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Tumbi Umbi NSW 2261 Berkeley Vale NSW 2261
Telephone: 02 4389 7111 (M) 0407 897111 Facsimile: 02 4388 9225
E-mail: brad@esscom.com.au Internet: www.esscom.com.au

f. Follett Communications

Other name: Follett, Haydyn ABN: 18 133 887 716
Contact: Haydyn Neil Follett Reg. No: NSW BN97893728
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Deniliquin NSW 2710 Deniliquin NSW 2710
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g. Goodcom Communications Pty Ltd

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Walcha NSW 2354 Walcha NSW 2354
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h. McKays Communications Pty Ltd

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Telephone: 02 6882 0833 E-mail: rob@mckayscommunications.com.au
Facsimile: 02 6884 3137

i. Master Communications & Electronics Pty Ltd

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j. Overland Communications Pty Ltd

Contact:	Ray Hill	ABN:	42 081 191 988
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Post address:	PO Box 54 Curlwaa NSW 2648	Site address:	Delta Road Curlwaa NSW 2648
Telephone:	03 5027 6397 M:0418625238	Facsimile:	03 50276349
E-mail:	overlandcomms@bigpond.com		

k. Radtech Communications

Company Name: Glen & Debra Millen

Contact:	Mr Glen Millen	ABN:	79 386 975 261
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Telephone:	02 4988 6565	Facsimile:	02 4988 6982
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l. Reece Radio Communications

Other Name:	T T & C I Reece	ABN:	41 911 213 106
Contact:	Trevor Reece	Reg. No:	NSW BN83443800
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m. VASP Group Pty Limited

Contact:	Dick Emmerson	ABN:	29 072 732 604
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Telephone:	02 9659 2900; (M) 0408 206 223	Facsimile:	02 9659 4900
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15. Standard Communications Pty Ltd

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Telephone:	02 9879 8888	Facsimile:	02 9816 4722
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16. Tait Electronics (Aust) Pty. Ltd.

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Baulkham Hills BC NSW 2153 Baulkham Hills NSW 2153
Telephone: 02 9846 0604 M: 0407 738 163 Facsimile: 02 9634 7835
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Approved Agents of Tait Electronics (Aust) Pty Ltd

a. Alexander Electronics

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Telephone: 02 6964 1770 Facsimile: 02 6964 1390
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b. Busy Bee Auto Electrics Pty Ltd

Other names: The Morris Family Trust ABN: 11540133951
Contact: Gregory Morris ACN: 003 873 407
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c. C & A Communications Pty Ltd

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d. Combined Communications Pty Limited

Contact: Matt Kelly ABN: 88 106 747 684
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Telephone: 02 9790 3696 Facsimile: 02 9911 8444
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e. Countrywide Communications (Coffs Harbour) Pty. Ltd.

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f. General Communications Pty Ltd

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g. High Country Communications Pty Ltd

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ACN: 101 865 310
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h. Independent Communications

Other Name: A Aceti & J.C. Nicholls ABN: 86 371 699 761
Contact: Tony Aceti Reg. No: NSW F8032823
Post address: 41 Gunnedah Road Site address: 41 Gunnedah Road
Tamworth NSW 2340 Tamworth NSW 2340
Telephone: 0418 668 989 Facsimile: 02 6762 0333
E-mail: sales@indcomms.net Internet: www.indcomms.net

i. Karera Communications Pty Ltd

Contact: Alex Lee ABN: 70 002 805 450
ACN: 002 805 450
Post address: P.O Box 293 Site address: 3 Leonard Street
Hornsby NSW 1630 Hornsby NSW 2077
Telephone: 02 9477 5999 Facsimile: 02 9476 3375
E-mail: alex@karera.com Internet: www.karera.com

j. McKays Communications Pty Ltd

Contact: Rob McKay ABN: 12 002 737 171
ACN: 002 737 171
Post address: 25 Douglas Mawson Road Site address: 25 Douglas Mawson Road
Dubbo NSW 2830 Dubbo NSW 2830
Telephone: 02 6882 0833 Facsimile: 02 6884 3137
E-mail: rob@mckayscommunications.com.au

k. Master Communications & Electronics Pty Ltd

Contact:	Hamish Duff	ABN:	87 074 042 229
Position:	Sales Director	ACN:	074 042 229
Post address:	P.O Box 303 Granville NSW 2142	Site address:	2/136 Railway Parade Granville NSW 2142
Telephone:	02 9682 5044	Facsimile:	02 9682 6763
E-mail:	hamish@mastercom.com.au	Internet:	www.mastercom.com.au

l. Northern Communications

Other names:	The Northern Communications Unit Trust	ABN:	47 538 617 523
Contact:	Scott Barker	Reg. No:	NSW M7120847
Post address:	132 Casino Street Lismore NSW 2480	Site address:	132 Casino Street Lismore NSW 2480
Telephone:	02 6622 1651	Facsimile:	02 6622 3285
E-mail:	norcom@norcom.d2g.com		

m. Northern Rivers Communications Pty. Limited

Other Names:	Priest Family Trust	ABN:	98 624 220 302
Contact:	David Priest	ACN:	001 466 217
Post address:	88 Victoria Street Grafton NSW 2460	Site address:	88 Victoria Street Grafton NSW 2460
Telephone:	02 6642 7287	Facsimile:	02 6643 1776
E-mail:	nrtechsupport@hotkey.net.au		

n. Two Way Radio Rentals Pty Ltd

Contact:	Adrian Rec	ABN:	95 001 149 533
Position:	Sales Manager	ACN:	001 149 533
Post address:	P.O Box 13 Banksia NSW 2216	Site address:	114-116 Hattersley Street Banksia NSW 2216
Telephone:	02 9599 1555 (M) 0414 424 002	Facsimile:	02 9579 7494
E-mail:	adrianrec@metrocomm.com.au	Internet:	www.metrocom.com.au

17. VASP Group Pty Limited

Contact:	Dick Emmerson	ABN:	29 072 732 604
Position:	General Manager	ACN:	072 732 604
Post address:	Suite 304 29-31 Solent Circuit Baulkham Hills NSW 2153	Site address:	Suite 304 29-31 Solent Circuit Baulkham Hills NSW 2153
Telephone:	02 9659 2900;(M) 0408 206 223	Facsimile:	02 9659 4900
E-mail:	demmerson@vasp.com.au	Internet:	www.vasp.com.au

Section 6 – Contract Conditions

This section contains the key features of the contract conditions that may be of interest to customers.

6.1 Terms and Conditions

This contract has been arranged under the [Government Information Technology Conditions \(GITC\), Version 2, 1 December 1994](#) (as amended).

Part Three of the GITC contains standard provision of contract between a customer and the supplier.

A copy of the GITC is available through the Contracting Services website at www.contractservices.nswp.commerce.nsw.gov.au (Information for Buyers / Contract Documentation area).

The terms and conditions contained in the head agreement are not negotiable and are mandatory for all suppliers and their agents. Customers should not enter into negotiations regarding these conditions.

6.2 Government Taxes, Duties and Charges

GST applies to all products and services under this contract.

6.3 Terms of Payment

Pre-payment options cannot be offered to any Customers purchasing under this contract.

6.4 Price Variations

An Approved Supplier can submit to Contracting Services price variations (up or down) at any time. The SCCB reserves the right to terminate the Contract or to unilaterally vary it by deleting relevant items if it deems the price increases do not reflect competitive market rates.

6.5 Delivery and Installation

The Supplier shall perform the delivery and installation by the date and in the manner specified in the Project, Implementation and Payment Plan or the Official Order. The Supplier shall remove all packaging material unless otherwise agreed between the Parties.

6.6 Delays and Emergencies

From time to time the supply of goods from the Supplier may be delayed. The Supplier is obliged to take all reasonable steps to minimise the effect of the delays. An excusable delay is one which:

- Unavoidably delays the Supplier in the performance of its obligations under the Agreement;
- Is beyond the reasonable control of the Supplier; and
- Could not have been reasonably contemplated or allowed for by the Supplier before entering into the Agreement.

The Supplier must inform you of the occurrence of any event, which is likely to adversely affect its performance of its obligations under the Agreement.

Remember to report supplier's performance – see **Section 7**.

6.7 Insurance

The Supplier shall, on request, produce to the Customer satisfactory evidence that the Supplier has effected and maintained a particular insurance policy.

The customer may request additional insurance or increased limits to existing insurances in accordance with Clause 49 of GITC.

6.8 Approved Agents

The Approved Suppliers may supply products and services through agents approved by Contracting Services.

The Supplier is bound by the provisions of the GITC Agreement and every contract created shall be deemed to be a Contract with the Approved Supplier, notwithstanding that the products and services are supplied by the approved agent of the Supplier.

6.9 Settling Disputes

If a dispute arises, both the Customer and the Supplier must use their best efforts to resolve the dispute. Resolution of the matter should be attempted through discussions with the Supplier's Customer Service Representative.

If, however, this is not successful, the matter should be referred to Contracting Services. If the matter cannot be resolved by mutual agreement of both parties in consultation with Contracting Services, the matter needs to be referred for arbitration. This more formal process will require you, the customer, to keep a higher level of detailed documentation and records.

Section 7 – Contract Administration & Supplier Performance

7.1 Contact for Contract 2573

The Contract has been arranged and is administered by Contracting Services, Technology Services & Energy. If you have any questions relating to the operation of Contract 2573 contact:

Contact: Contracting Services Information Centre
Address: Contracting Services
NSW Department of Commerce
McKell Building
2-24 Rawson Place
Sydney NSW 2000

Telephone: 1800 NSW BUY (679 289)

Facsimile: (02) 9372 7622

E-mail: contractservices@commerce.nsw.gov.au

7.2 Supplier Performance Report

The performance of the Suppliers should be monitored, evaluated and measured against the contract requirements. To help us manage the performance of Suppliers, Government agencies should acquire, maintain and exchange appropriate information about the performance of suppliers under this contract.

The [Service Provider Performance Management Guidelines](#) detail the objectives, application and benefits of supplier performance management and exchanging information with other agencies.

The benefits of effective performance management for service providers and agencies are significant in terms of obtaining better outcomes, rewarding superior performance, encouraging continuous improvement, assisting in the future design of contracts, and ensuring the terms and spirit of the contract are adhered to, including the commitment to better service delivery.

To help us maintain a high level of service and to meet Agencies' obligations we seek your feedback concerning suppliers' and their agents' performance under Contract 2573.

For your convenience the [Supplier Performance Report Form](#) is available through the Contracting Services website at www.contractservices.nswp.commerce.nsw.gov.au (Feedback area).

7.3 General Feedback

Contracting Services is committed to providing high quality services, which meet the needs of our clients. You can help us meet this commitment by letting us know how we can improve our services.

We would also like to know when you think we have done a good job.

All reporting officers should be familiar with the requirements of the [Service Provider Performance Management Guidelines](#).

For your convenience the [Contracting Services General Feedback](#) is available through the Contracting Services website at www.contractservices.nswp.commerce.nsw.gov.au (Feedback area).

7.4 Reporting Alleged Breaches of the Code of Practice

If an individual or organisation believes that the Code of Practice for NSW Government Procurement has been breached on a Products and Services contract managed **by Contracting Services**, the individual or organisation should make a complaint to Contracting Services as per the [Process for Reporting Alleged Breaches of the Code](#).

Copies of the NSW Government [Code of Practice for Procurement](#) are available from the NSW Department of Treasury.

7.5 Contracting Services Information Centre

Contracting Services has a dedicated Information Centre to help with your questions about Contracting Services and state contracts for the supply of products and services.

Contact **Contracting Services Information Centre** on:

- **Phone:** 1800 NSW BUY (679 289) or
- **e-mail:** contractservices@commerce.nsw.gov.au